

Amanda Davis

Production Manager

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Atlanta, GA

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adavisconnect.com

Management professional with seven years of leadership experience seeking an opportunity to solve problems and facilitate cross-function communication with the desire for virtual or hybrid work

Skills

- Planning and Resource Management
- Cross-Function Communication
- Leadership and Team Building
- Project Tracking Software
- Process mapping
- Stakeholder Management
- Asset Management
- Client Relations

Experience

Spruce Digital / Post Production Coordinator

June 2023 - February 2024, Atlanta, GA

- Managing post-production workflows
- Coordinating with internal teams and clients
- Ensuring prompt project delivery within QA standards

S4 Lights / Head of Content Department

July 2018 - December 2022, Tucker, GA

- Project and team ownership
- Process mapping with change management
- Planning and facilitating stakeholder meetings
- Collaborating with clients to develop creative intent
- Evolved systems based on sales data and feedback statistics

Georgia-Pacific / Motion Graphics Animator

November 2017 - Mar 2018, Atlanta, GA

- Motion graphics animation development
- Collaborating with management to develop visual direction for advertising and educational media

Education

Savannah College of Art and Design / BFA

May 2013 - May 2017, Atlanta & Savannah GA

- Trained in motion graphics, animation, project management and team leadership